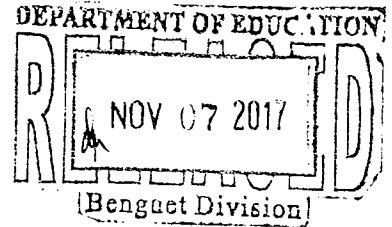


November 7, 2017

**DIVISION MEMORANDUM**

No. 262 s. 2017

**To: Chief CID, SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
School Principal, Benguet State University**



**From:  MARIE CAROLYN B. VERANO, CESO VI  
Schools Division Superintendent **

**Subject: Planning Conference and site inspection by Contest Administrators/District Coordinators in Preparation for 2017 Division – Technolympics**

1. There will be a one-day meeting conference and site inspection in preparation for the conduct of the 2017 Division Technolympics. The meeting will be held at the Tublay Schools of Home Industries, Tulay, Benguet on Friday, November 10, 2017 from 9:00 A.M. to 5:00 P.M.
2. The Conference Aims to:
  - a. Submit the final skills per district per level to be contested;
  - b. Review the contest Package per area;
  - c. Prepare functional and workable scoring rubrics, summary sheet and other documents based on the skills package provided during the conduct of the activity.
  - d. Submit initial papers/documents of coaches and contestants:
    - d.1. Contestants
      - Certification by the head that the participant/s is/are bonafide student/s enrolled in public / private elementary, general secondary or Technical-Vocational School during the school year 2015-2016.
      - Certification of the school head that the students are enrolled in the field of specialization where they are competing and participating,
      - Photocopied School I.D.
      - Form 137 with 2 x 2 picture attached, and
    - d.2. Coaches
      - Certification from the Principal that the teacher is a bonafide staff of the school being represented,
      - Certification from the Principal of the Teacher's designation as the adviser / coach of the student participant,
      - Service record, and
      - Photocopied School I.D.
    - d.3. The requirements shall be placed in a short brown envelope on the upper right hand part of the envelope (the side without the flap) write the name of the School, district, and /or University indicated, name of contestant/s and name of the coach.
3. Participants to this Planning Conference are the following:
  - a. 32 contest administrators to be assigned by the host school
  - b. Division Technolympics officers

President.....	Jimmy May-os	GBDAIS
Vice President....	Jerry Esnara	TSHI
Secretary.....	Bivian Cuhing	Ampucao NHS
Treasurer.....	Catherine Goddi	BNHS
Auditor.....	Emelda Espiritu	BNHS
P.I.O.....	Pablito Lanes	Saint Louis Philex

**Subject: Planning Conference and site inspection by Contest Administrators/District Coordinators in Preparation for 2017 Division – Technolympics**

c. Secondary and Elementary District Coordinators

District	Elementary Coordinators	School	Secondary Coordinators	School
Atok	Maria a. Sabog	Bonglo ES	Geofrey Palao-ay	Atok NHS
Bakun	Vilma Balaodan	Kayapa ES	Mildred Tuazon	Ampusungan NHS
Bokod	Jennifer B. Kiong	Alfredo P. Chanao ES	Lily Arocco	Bokod NHS
Buguias	Saturnina P. Bacasen	Amlimay ES	Vicenta Danigos	Sinipsip NHS
Itogon 1	Elena B. Bumatay	Loacan ES		
Itogon 2	Jocelyn P. Buslutan	Tabu ES	Bivian Cuhing	Ampucao NHS
Kabayán	Julia B. Matias	Tawangan ES	Merlyn Conchita O. DE Guzman	Kamora NHS
Kapangan	Josie D. Moltio	Gadang ES	Bernabe Wasen	GBDAIS
Kibungan	Concepcion B. Viray	Saddle ES	Mildred Sepulchre	Kibungan NHS
La Trinidad	Arnida Sauri	Buyagan ES	Mildred Goddi	BNHS
Mankayan	Romana Matis	Marivic ES	Manuel Dagiw-a	Lepanto NHS
Sablan	Teresita S. Dolo	Talete MG School	Gerald Salda	Sablan NHS-Balluay Annex
Tuba	Oliver Cas-ing	Sioco Carino ES	Thomas Dacawe	Tuba NHS
Tublay	Julia B. Matis	Marivic ES	Jerry Esnara	TSHI
BSU			Tony Binay-an	BSU

d. Chief CID and the Division Technolympics coordinator.

5. Two snacks and a lunch shall be provided by the host school charge to Division MOOE while travel and other incidental expenses of the participants will be charged to local funds subject to the usual accounting and auditing rules and regulations

6. Immediate and wide dissemination of this memorandum is desired.